



AQUARIUS PRESS
ARTS ALLIANCE PROGRAM
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www.aquariuspress.net/ArtsAllianceProgram

(Complete this form and email to aquariuspress@gmail.com or fax to 877.979.3639)

Alliance Member Organization's Name:

Contact Email:

Special Grants Program

Special program for small to mid-sized organizations needing grant writing assistance. Select below:

___ **Basic Grants** **\$99/month** per year

Grants research, RFPs, Letters of Intent
Edits of previously-written proposals

___ **Grant Writing 5** **\$250/month** (up to 5 proposals per year)

Grants research, RFPs, Letters of Intent
Full-service grant and report writing with follow-up*

___ **Grant Writing 10** **\$500/month** (up to 10 proposals per year)

Grants research, RFPs, Letters of Intent
Full-service grant and report writing with follow-up

___ **Grant Writing Federal** **\$1,000/month** (up to 5 proposals per year; *established organizations only*)

Grants research, RFPs, Letters of Intent
Full-service grant and report writing with follow-up
Management of online applications

Terms & Conditions

1. Registration is valid for one year, renewed automatically unless cancelled by either party with 60 days' written notice.

2. A contract for each annual Action Plan will be signed by the member organization and Aquarius Press. Monthly fees paid are nonrefundable. Checks, credit cards and PayPal accepted; \$30 fee on returned checks. Checks will be made out to AQUARIUS PRESS.
3. Payment for services is due by the 5th of each month as invoiced; payments over 30 days late will result in automatic cancellation of enrollment in the program. All fees paid prior to cancellation are nonrefundable.
4. All documents will be approved by the organization before submission to funders. All documents receive two free edits; subsequent edits will be billed at a rate of \$75/hour.
5. All member organizations retain their separate identities and administrative functions at all times. All member information will be kept confidential.
6. Consultants will make their best efforts possible, but in no way guarantees that any proposal will be funded. If a grant proposal is rejected, a 25% discount credit will be applied to the next month's fee.
7. Participating organizations agree to carry out any funded projects to completion and pay all required fees attached to such projects. Participating organizations will indemnify and hold harmless Aquarius Press and all its representatives and affiliates from and against all losses, claims, suits or other legal liability and legal expenses of any nature imposed upon or brought against them by reason of any act or omission in the course of performing the work of providing the services registered for.
8. Relationship of Parties. This Agreement is not an employment agreement, nor does it constitute a joint venture or partnership between the organization and the Arts Alliance Program, a division of Aquarius Press.
9. Termination. Enrollment can be terminated by either party for any reason with 60 days' written notice.
10. Arbitration. All disputes shall be submitted to binding arbitration before a judge/magistrate in the following location: **Wayne County** and settled in accordance with the rules of the American Arbitration Association. Judgment upon the arbitration award may be entered in any court having jurisdiction thereof. Disputes in which the amount at issue is less than \$500 shall not be subject to this arbitration provision. This Agreement shall be governed by the laws of the State of **Michigan**.

Signatures:

Authorized Representative, The Arts Alliance, a Division of Aquarius Press
Heather Buchanan (Electronic Signature)

Authorizing Official's Signature
(Electronic Signature)